



भा0कू0अनु0परि0-शीतजल मात्स्यकी अनुसंधान निदेशालय
ICAR-Directorate of Coldwater Fisheries Research
Bhimtal-263136 Distt. - Nainital - (U.K.)



F.No: 3-1(14)/88-Estt. | 13९7-१०

Dated: 06.12.2021

To

The Directors/Project Director of ICAR Research Institutes/ NRCs Project Directorate/
NRCs/ Bureaux/ ZPDs etc.

Sub: Filling up of six vacant post of Assistant and one post of PA on deputation/ permanent
absorption basis at ICAR-DCFR, Bhimtal-reg.

Sir/Madam,

It is proposed to fill up Six (06) vacant existing posts of Assistant and one post of PA in
this Institute on deputation/ permanent absorption basis from the eligible candidates working in
ICAR institutes/ Headquarters. The particulars of the post and eligibility are given below:-

Name of the post	No. of Post	Pay Band as per 7 th CPC	Eligibility
Assistant	Six(06) Post (03 UR 02 OBC 01 SC)	Level-6	Upper Division Clerks in the level 04 to 7th CPC (pre-revised PB 5200-20200+GP 2400/-) having at least 10 years of regular service in the grade. Or Persons holding analogous post i.e. Assistant on substantive basis in the level 6 of 7th CPC Pay Matrix (Pre-revised PB 9300-34800+ GP 4200/-) having completed minimum tenure of 3 years of regular service after initial appointment at ICAR Hqrs./ Institute as on 1 st January, 2021
Personal Assistant	One(01) (UR)	Level-6	Stenographer Grade-III working in other ICAR Institute on regular basis with 10 years of regular service in Stenographer Grade-III (Level-4) or equivalent.

It is requested that the above vacancies may be circulated among the eligible and desirous candidates working at your Institute / Establishment/HeadQuarter. **The application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the enclosed pro-forma along with attested copies of 5 years APAR/CR dossiers.**

A certificate to the effect that no disciplinary/ vigilance case is pending or being contemplated against the candidates(s) along with integrity certificate may also be furnished while forwarding the application through proper channel. The application received without

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APAR/CR dossiers and vigilance disciplinary clearance and integrity certificate and without proper channel will not be entertained. Applications duly forwarded through proper channel must reach by **5 PM, 31st Dec, 2021** at this Institute.

Yours faithfully,



(A. K. Sinha) 06.12/21
Asstt. Administrative Officer

Encl: As above

Copy to:

1. The Director (F.S), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-II, New Delhi-110002
2. In-charge AKMU to put in Institute website and E-Office Notice Board.
3. Vigilance Officer, ICAR-DCFR, Bhimtal
4. P.S. to Director, ICAR-DCFR, Bhimtal.

**APPLICATION PROFORMA FOR ASSISTANT / PA AT ICAR-DCFR,
BHIMTAL**

1.	Name of the applicant & (FMS No.)	
	Father's/ Husband's name	
2.	Gender: Male/ Female	
3.	Name of the ICAR Institute where applicant is working at present	
4.	Date of Birth & Age	
5.	Name of the post to which originally appointed with date Present post held on regular basis with date of appointment	
6.	Date of confirmation/ post held substantively	
7.	Whether belongs to SC/ST/OBC/ Physically handicapped	
8.	E-Mail address (preferably ICAR e-mail ID i.e.@icar.gov.in) and Mobile No.	
9.	Any other information/ particulars relevant to the service of the employee	

(Signature of the applicant)

Date:

It is to certify that particulars furnished at Sl. No. 1 to 7 have been verified from the Service Book and found correct and no disciplinary case is either pending or being contemplated against the official. Attested copies of last 5 years APARs enclosed.

Signature of the Head of Office
(With Stamp)